

# MTN-043 Visit LDMS Specimen Tracking Sheet

For login of stored specimens into LDMS

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Participant ID			Visit Code		Specimen Collection Date		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Site Number	Participant Number	Chk			DD	MMM	YY
# of TUBES or SPECIMENS	PRIMARY SPECIMEN	PRIMARY ADDITIVE	ALIQUOT DERIVATIVE	OTHER SPEC ID	COLLECTION TIME	INSTRUCTIONS FOR CLINIC and PROCESSING LAB	
	Blood (BLD) <i>Enrollment plasma</i>	EDT	PL1/2	N/A	__:__:__ hour : min	Blood Collected at Enrollment: Leave "other SPEC ID" blank	
	Blood (BLD) <i>Resulting from positive HIV test result</i>	EDT	PL1/2	CON	__:__:__ hour : min	When an enrolled participant has a positive HIV rapid test: use LDMS "other Spec ID" <b>CON</b>	
	Blood (BLD) <i>For Dapivirine PK</i>	EDT	PL1/2	PK	__:__:__ hour : min	Adult and infant blood collected for Dapivirine PK: Use LDMS "other Spec ID" <b>PK</b>	
	Blood (BLD) <i>Seroconverter Plasma Storage</i>	EDT	PL1/2	SER	__:__:__ hour : min	Blood collected after an enrolled participant been confirmed HIV positive: use LDMS "other Spec ID" <b>SER</b>	
<input type="checkbox"/>	Vaginal swab for Biomarkers (VAG)	NON	SWB	BIO	__:__:__ hour : min	Place Dacron swab in a labeled cryovial containing with no additive. Store sample tubes at $\leq -70^{\circ}\text{C}$ . use LDMS "other Spec ID" <b>BIO</b>	
	Vaginal swab for Microbiome (VAG)	NON	SWB	MIC	__:__:__ hour : min	Place 2 Dacron swabs in 2 labeled cryovials containing with no additive. Store sample tubes at $\leq -70^{\circ}\text{C}$ . use LDMS "other Spec ID" <b>MIC</b>	
	Vaginal Gram Stain (VAG)	NON	SLD	NA	__:__:__ hour : min	<b>Aliquot Sub Add/Derv: GRS</b> Make 2 slides (one Primary and the other Secondary).	
	Dried Blood Spot (BLD)	EDT	DBS	NA	__:__:__ hour : min	After creating Dried Blood Spot Cards, store at $\leq -70^{\circ}\text{C}$ .	
	Used vaginal ring (IVR)	NON	IVR	NA	__:__:__ hour : min	Store at room temperature.	
<input type="checkbox"/>	Breast Milk for PK (BMK)	NON	BMK	NA	__:__:__ hour : min	Store at $\leq -70^{\circ}\text{C}$ .	

Comments: \_\_\_\_\_

Initials: \_\_\_\_\_  
Sending Staff      Receiving Staff

LDMS Data Entry Date:    /     
dd      MMM      yy      LDMS Staff

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**Purpose:** This non-DataFax form is used to document collection and entry of study specimens into the Laboratory Data Management System (LDMS).

**General Information/Instructions:** A copy of this form accompanies specimens for storage (in their original specimen collection containers) to the LDMS entry laboratory. Once the specimens have been entered into LDMS, this form is kept on file at the LDMS entry laboratory. If the site chooses, a copy of this completed form may be made once the specimens have been entered into LDMS and the copy kept in the participant's study notebook. This is not required, however. Because this form is a non-DataFax form, this form should NOT be faxed to SCHARP DataFax.

## Item-specific Instructions:

- **Visit Code:** Record the visit code of the visit at which the specimens were collected.
- **TUBES or SPECIMENS COLLECTED:** In the box provided, record the total number of tubes or specimens collected for that primary specimen type. If no LDMS specimens of the primary specimen type were collected, record "0."
- **Primary Specimen, Primary Additive, and Aliquot Derivative Codes:** See table below for a listing of the codes.

<b>BLD:</b> Whole Blood	<b>NON:</b> No Additive
<b>VAG:</b> Vaginal Swab	<b>SWB:</b> Swab
<b>IVR:</b> Intravaginal ring	<b>PL1/2:</b> Single or double spun plasma
<b>EDT:</b> EDTA	<b>BMK:</b> Breast Milk
<b>DBS:</b> Dried Blood Spot	

- **Initials – Sending Staff:** The clinic staff person who completed the form and/or who is sending the LDMS form and specimens to the LDMS entry lab, records his/her initials here.
- **Initials – Receiving Staff:** The laboratory staff person who received this form (and the LDMS specimens accompanying the form), records his/her initials here.
- **LDMS Data Entry Date:** Record the date the LDMS specimens listed on this form were entered into LDMS.
- **LDMS Data Entry Date – LDMS Staff:** The LDMS laboratory staff person who entered the specimens into LDMS, records his/her initials here.