MTN-034/REACH Qualitative Participation Log

Site: [yellow highlighted field] <-- Fill this in with your site name

HOW TO USE THIS FILE:

1. There are two sheets for logging SIDI participant selection

a. Log 1 should be filled out during the enrollment for all participants who are randomized to a SIDI

b. Log 2 should be used to identify which participants randomized to an SIDI should be invited

2. There is one sheet each for all other qualitative activity types (CIDIs, NIDIs, EFGDs, and LFGDs)

a. Log 3 should be filled out for all participants nominated for a CIDI

b. Log 4 should be filled out for participants who choose no product at month 12 and are invited to a NIDI

c. Log 5 should be filled out as participants are enrolled in the REACH to help staff identify participants in the eligible window (between visit 5 and visit 9) for EFGDs

d. Log 6 should be used once SCHARP and the QMT provide the sites with lists of participants who are in the third study period and their eligibility for LFGDs

3. All updates to these logs should be sent to the QMT on the 15th of each month.

a. Log 1 no longer needs to be updated once all SIDIs have occurred

b. Log 2 no longer needs to be updated once all SIDIs have been conducted

c. Log 3 only needs to be updated if new CIDI participants are identified and/or participate in an IDI

d. Log 4 only needs to be updated if new NIDI participants are identified and/or participate in an IDI

e. Log 5 no longer needs to be updated once both EFGDs have occurred

f. Log 6 no longer needs to be updated once all 4 LFGDs have occurred.

	Log 1: Participants randomly selected for participation in serial in-depth interviews (SIDIs)						
	A. PTID	B. Assigned study product for period 1	C. Age group	D. Invited (Y/N) If "N," reason not invited	I & D	E. Agreed to participate (Y/N) If "N," reason for refusal	I & D
	Enter all PTIDs randomized to SIDI at enrollment	Oral PrEP or DPV ring	16-17, 18-19, or 20-21	Check if product/age slot already filled in Log 2	Initials and date	If "Y" to D and E, enter PTID in appropriate line on Log 2	Initials and date
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							

12						
13						
14						
15						
16						
17						
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20						
21						
22						
23						
24						
25						

	A. Product for study period 1	B. Age group	C. PTID	D. Date accepted (dd/MMM/yy)	Initials and date	SIDI 1 Date (dd/MMM/yy)	SIDI 2 Date (dd/MMM/yy)	SIDI 3 Date (dd/MMM/yy)
	Log 2: Eligible and accepted participants for SIDIs							
1	DPV Ring	16-17						
2	DPV Ring	18-19						
3	DPV Ring	20-21						
4	Oral PrEP	16-17						
5	Oral PrEP	18-19						
6	Oral PrEP	20-21						
7								
8								
9								

Log 3: Participants invited for special case IDI (CIDI)								
A. PTID	B. Assigned study product for period 1	C. Month 12 choice	D. Reason for nomination	I & D	E. QMT approved (Y/N). If "N," reason not approved	F. Agreed to participate (Y/N) If "N," reason for refusal	I & D	G. Date of CIDI (dd/MMM/yy)
Of participant who is nominated for CIDI	Oral PrEP or DPV ring	"N/A" if before month 12	Social harm/benefit, product champion, seroconverter, etc.	Initials and date			Initials and date	
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

11								
12								

	Log 4: Participants invited for choice non-acceptor IDI (NIDI)								
A. PTID	**B. Assigned study product for period 1**	**I & D**	**C. Reason for nomination**	**I & D**	**D. QMT approved (Y/N) If "N," reason not approved**	**E. Agreed to participate ("Y") or reason for refusal**	**I & D**	**F. Date of NIDI (dd/MMM/yy)**
Of participant nominated for NIDI	Oral PrEP or DPV ring	Initials and date	If after 3rd NIDI already occurred	Initials and date			Initials and date	
1			N/A		Not required			
2			N/A		Not required			
3			N/A		Not required			
4								
5								
6								

Log 5: Participants selected for participation in early focus group discussions (EFGDs)									

	A. PTID	B. Assigned study product for period 1	C. Language(s) spoken	D. Date of visit 5	E. Invited (Y/N) If "N," reason not invited	I & D	F. Agreed to participate (Y/N). If "N," reason for refusal	I & D	G. Date participated in EFGD
		Oral PrEP or DPV ring		dd/MMM/yy	Ineligible if SIDI participant	Initials and date		Initials and date	dd/MMM/yy **or** "N/A" if did not attend **or** "not eligible"
1									
2									
3									
4									
5									
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11								
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16								
17								
18								
19								
20								

	Log 6: Participants selected for participation in late focus group discussions (LFGDs)									
A. PTID	**B. Product chosen at month 12**	**C. Adherence feedback at month 14**	**D. Language(s) spoken**	**E. Date of visit 20**	**F. Invited (Y/N) If "N," reason not invited**	**I & D**	**G. Agreed to participate ("Y") or reason for refusal**	**I & D**	**H. Date participated in LFGD**
From list generated by SCHARP	Oral PrEP or DPV ring	"low" or "high"		dd/MMM/yy	Ineligible if SIDI participant	Initials and date		Initials and date	dd/MMM/yy **or** "N/A" if did not attend **or** "not eligible"
A. Oral PrEP, High Adherence									
1	Oral PrEP	High							
2	Oral PrEP	High							
3	Oral PrEP	High							
4	Oral PrEP	High							
5	Oral PrEP	High							
6	Oral PrEP	High							
7	Oral PrEP	High							
8	Oral PrEP	High							
9	Oral PrEP	High							

10		Oral PrEP	High						
11		Oral PrEP	High						
12		Oral PrEP	High						
B. Oral PrEP, Low Adherence									
13		Oral PrEP	Low						
14		Oral PrEP	Low						
15		Oral PrEP	Low						
16		Oral PrEP	Low						
17		Oral PrEP	Low						
18		Oral PrEP	Low						
19		Oral PrEP	Low						
20		Oral PrEP	Low						
21		Oral PrEP	Low						
22		Oral PrEP	Low						
23		Oral PrEP	Low						

24	Oral PrEP	Low						
C. DPV Ring, High Adherence								
25	Ring	High						
26	Ring	High						
27	Ring	High						
28	Ring	High						
29	Ring	High						
30	Ring	High						
31	Ring	High						
32	Ring	High						
33	Ring	High						
34	Ring	High						
35	Ring	High						
36	Ring	High						
D. DPV Ring, Low Adherence								

37	Ring	Low							
38	Ring	Low							
39	Ring	Low							
40	Ring	Low							
41	Ring	Low							
42	Ring	Low							
43	Ring	Low							
44	Ring	Low							
45	Ring	Low							
46	Ring	Low							
47	Ring	Low							
48	Ring	Low							